

# Freedom Historical Society Executive Board Meeting

January 19<sup>th</sup> 2011

Present: Dick, Tom, Gale, Bonnie, Art, Ellen, Peg, Sylvia  
Absent: Scott

Minutes review and approval –The minutes from the December meeting were approved.

Treasurer's Report (Tom) See attached report

Balance from all accounts:

Checking: \$5278.03

Savings: \$1922.85

Henney: \$6266.63

Total: \$13467.41

Quickbooks update: Not using at this time

Debit card update: Who is using it? Tom and Bonnie will apply for one.

2011 Income/Expense Budget Draft will be presented at next month's meeting :

Cost for the DVD will be paid for by the Henney Fund. Money from sales of the DVD will be deposited back into the Henney Fund.

## Old Business

To Do List Review

Henney fund change to Bylaws: Changes submitted by Sylvia were unanimously approved.

Discussion: The bylaws have not been retyped for many years, and we have to add the changes to the Henney fund to them.

Outcome: Sylvia will retype the by-laws which are located in the "president's book" at the Historical Society Building.

Volunteer ideas/docent training: Discussion – Carol Foord has agreed to hold Docent training. Docent training will be held in the spring by Carol Foord.

Discussion – How can we increase volunteers?

Outcome: Ellen will re-send list of volunteer opportunities.

Ellen asked if we would pencil in the names of people next to the volunteer job we think would be of interest to a potential volunteer. The hope is that by offering potential volunteers very specific activities and time frames we will increase our pool of volunteers.

Willowbrook pass progress; Art will complete the application and complete the steps necessary to purchase the pass.

By-Laws Update – Discussion – This has been on the "to do" list since Oct. The purpose was to review the section of the by-laws that deals with what the Historical Society will accept and what are the rules around de-accession. This is a necessary step to move forward with maintaining a collection that is in line with our mission and provides an interesting experience for visitors. The executive board is waiting for recommendations from the sub-committee that was to look into the bylaws.

Outcome: A new committee has been formed to address the by-laws issue. Peg, Gale, Art and Bonnie will meet January 27 to review and bring a recommendation to the committee at our meeting in February.

Newsletter/membership update: The letter has been sent out.

List of barn contents- Gale found a list of the appraised articles. The last appraisal was done in 1990. The list is at the Historical Society.

President Harrison Letter: Sylvia volunteered to take on this responsibility.

Outcome: Sylvia will ask Scott for update on status to date and proceed with having the letter appraised.

## New Business

### Programming Schedule

October 18<sup>th</sup> event- Replica of the Thomson house dedication – to be confirmed

Carol Foord OHW walk confirmed, will do the walk along Cold Brook and the buildings that were there

DVD Rollout plans and how to make copies: Discussion: The committee has not planned a roll out event for the new DVD

Outcome:

Bonnie will try making a copy, if the quality is acceptable she will make 40 more. If the quality is not acceptable we will have to purchase for \$5 each.

### Committee Reports

Warrant Article/Building repair – Dick reviewed the outcome of the select board meeting where he presented 2011 budget request and also asked them to rollover approximately \$6000 left over from last years budget for work that will be completed during 2011.

Outcome: Dick will ask Mike Gaudet to answer any questions that might come up at the Town Meeting.

Fundraising Committee Annual Appeal, and Freedom Cooks etc.

Freedom Cooks: Discussion - Do we have the energy to hold two events in October. The Thomson's open house and Freedom Cooks.

Outcome: We all agree we will have a major fund raiser.

We will determine type event and time of year for the event and make this an annual event.

All committee members agree to have an additional meeting in April to plan what the event will be and when it will be held.

Calendar: This year's calendar theme is "school houses" and Bonnie and Gale will be sorting the pictures and reviewing information they got from Alan Fall.

Sylvia and Ellen will sell adds at the same price as last year.

### Other Business

Peg reported that the Library will be hosting an exhibit of John Holmgren paintings for the month of Jan. There will be an open house on Saturday January 22 from 10am to 12pm.

Next Meeting: February Wed.23, 3PM at Peg's

Adjourn: 4:53

### TO DO LIST

Who	What	When
Dick	discuss FHS pricing with Jeannie	
Dick	Ask Mike if he can speak to the budget at the annual town meeting	
Dick	<b>Future Agenda Items</b> March – Planning for Freedom Cooks January – finalize 2011 budget April – add to agenda - review volunteer list and potential candidates April – evaluate barn collection for auction April – plan advertising campaign for auction	various
?	Develop a maintenance calendar and include “evaluate insect infestation at the Allard house in the Spring”	?
Gale & Scott, Dick and Ellen	Annual appeal in March – separate from membership drive January Meet to finalize plans . May try to announce at Thompson event.	TBD
Art, Peg, Bonnie	The group will meet on Jan.27 <sup>th</sup> at the barn for bylaws committee meeting. The committee will bring recommendations to the exec. board	Feb
Dick	Confirm plans for October event at the Thomson’s house – confirm date and their plans	?
Dick	Will call David and tell him we cannot keep the Works family stuff that was dropped off. Can we get rid of personal stuff the Works family left us? Bonnie reported that the stuff was not actually accepted into the Historical Society.	?
Gale	Confirm Rufus Porter speaker –Robert Boggs – his secretary confirmed but Gale waiting to hear from him. Invite Porter Historical Society once Robert Boggs is confirmed.	done
Peg	Provide Ellen and Sylvia with calendar add info	February
Sylvia	Ask Scott for the letter and follow up on President Harrison’s letter that is currently being appraised	?
Bonnie	Will look at the book from Willowbrook and then we will return	January
All	Try to identify people who could be willing to take on a volunteer job. Please review Ellen’s list and write names in next to the potential job	April

<b>FINANCIAL STATEMENT 2010</b>		
<b>INCOME SOURCE</b>	<b>DOLLAR AMT</b>	<b>NOTES</b>
DUES	\$2,290.00	
DONATIONS	\$1,992.00	
CALENDARS	\$370.00	Most Calendar sales listed under FVS
CALENDAR ADS	\$280.00	
FREEDOM VILLAGE STORE	\$1,983.29	
FOOD FESTIVAL	\$886.00	
BOOKS	\$80.00	
YARD SALE	\$930.00	
ARCADIA PUBLISHING	\$74.86	Royalties
TRAVELERS PROPERTY INS.	\$32.00	Refund
	<b>\$8,918.15</b>	
<b>EXPENSES – SOURCE</b>	<b>DOLLAR AMT</b>	<b>NOTES</b>
COMPUTER	\$523.24	
SOFTWARE	\$377.98	
PSNH	\$263.04	
IRVING PROPANE	\$190.20	
BUILDING REPAIRS	\$1,226.00	
MIKE LANOIE-CALENDARS	\$702.05	
NH DEPT OF REVENUE	\$175.00	
FREEDOM WATER	\$525.00	
WRIGHT MUSEUM	\$75.00	
FREEDOM DESIGNS	\$269.00	WEBSITE
SIGN ONE	\$44.00	BOX 548
COMMUNITY CLUB	\$25.00	DUES
SIGN ONE	\$250.00	
BROCHERS	\$62.50	
SUPPLIES	\$1,145.05	
POSTAGE	\$79.07	
TRANSFER TO HENNY FUND	\$130.00	
BOOK	\$31.50	
SPEAKER	\$20.00	Reimburse for gas
TOOL INVENTORY	\$65.00	
MIKE GAUDETTE	\$20.00	Reimbursement for AD
POCKET MTN VIDEO	\$1,800.00	Funds will be transferred from HENNYFUND back to Operating Account in 2011
KIT WILLIAMS	\$253.75	Design work Calendar

ARCADIA PUBLISHING	\$615.70	
PROGRAM ACTIVITIES	\$314.82	
	<b>\$9,182.90</b>	
<b>BANK BALANCES</b>	<b>AS OF</b>	
	<b>12/31/10</b>	
CHECKING	\$5,278.03	
SAVINGS	\$1,922.85	
HENNY BOOK FUND	\$6,266.53	
	<b>\$13,467.41</b>	